

# WELCOME VALUED TENANTS

WELCOME TO YOUR NEW HOME. Darren, Kyle and our entire support team have spent the past several weeks preparing for your arrival and I hope you find your house in the same premium condition you expected and your experience throughout this school year is a good one. Please read below as action on your part is required.

## TRANSFERRING UTILITIES

If you have not already done so, please call the following utility companies to transfer electric and gas service into your name:



800-477-5050  
(Electric)



800-477-4747  
(Gas)

## SEARS APPLIANCE REPAIR



Should any of your appliances need service please contact the local Sears Store at 989-775-8828 to request service.

## DISH WASHING SOAP

You can use any Dishwashing soap or detergent in the Dishwasher.

## HANGING PICTURES



You must use 3M Command Brand Damage-Free Picture Hangers. Do not put nails/hooks in the walls.

## SPECIAL WASHING MACHINE SOAP REQUIRED



Please make a note that High-Efficiency Powdered Soap is required in your Washing Machine - warm washing is also recommended.

## REMOVE DRYER LINT



Dirty Clean

It is critical that you REMOVE LINT from the Lint Trap after EVERY LOAD to keep your dryer working properly.



We are happy to assist with lockouts if we are available. If not, and you require the service of Gilboe's Locksmith Service, there will be a cost to you for their assistance to give you access to your apartment. Gilboe's number is 989-773-1470.

## WALKTHROUGHS & DAMAGE INSPECTIONS

Every unit has been inspected and repairs have been completed as needed. Please make note of any damage on your Move-In Check Sheet (attached to your Lease) and email me a copy for my records. If you would like to schedule a walk-through to address any concerns, I am happy to do so.

## TRASH PICK UP



Trash pick-up days are EVERY WEDNESDAY on the street in front of the house using the receptacle provided.

## MAKING RENT PAYMENTS

Please make your rent payment due on the 1st of every month through:



to @lthomasproperties. Be sure to include in the notes section the month you are paying for and your street address.



Or, alternatively, mail your check payable to L Thomas Properties LLC to 318 N. Lapeer Rd, Oxford, MI 48371.

## CONTACTING LANDLORD



Call or text: 248-408-4020

E-mail: lesthomaspct@gmail.com

Be advised, you may also receive emails or phone calls from my associate, Coleen Downs, from her email cdowns@oxfordbrandsllc.com

Best of luck to you as you begin an exciting year at CMU. We are honored to have you as tenants and we are committed to providing you with a premium living experience as you focus on your studies.